

BIBLIOGRAFI

- Abdul Shukor bin Abdullah. (1998). *Pengetua Berkesan : Sekolah Berkesan Cabaran Pembangunan Sistem Pendidikan Negara*, Seminar Sekolah Berkesan Peringkat Negeri Perlis.
- Acheson, K.A.dan Smith,S.C. (1986). It is time for principals to share the responsibility for instructional leadership with others. Eugene : Oregon School Study Council, University of Oregon , Februari, *OSSV Bulletin Series*.
- Ahmad Tajuddin Abdul Hamid. (1989). *Peranan Pengetua Dalam Kepimpinan Pengajaran* , Tesis Sarjana Pendidikan, Universiti Malaya, Kuala Lumpur.
- A.L Ramaiah. (1995). Penyeliaan satu beban atau kemudahan , *Siri Monograf*. Fakulti Pendidikan, Universiti Malaya, Kuala Lumpur.
- A.L. Ramaiah. (1992). *Kepimpinan Pendidikan, Cabaran Masa Kini*. Kuala Lumpur : IBSB buku Sdn.Bhd.
- Azmi Zakaria. (1996). Indikator pemimpin cemerlang: Satu analisis pengurusan: *Jurnal Pendidikan*, Institut Aminuddin Baki, Genting Highland.
- Bevoise, W.D.,(1984) Synthesis of Research on the Principals as Instructional Leader, *Educational Leadership*, Vol 41 (5), 14-20.
- Bossert, S.T., Dwyer, D.C., Rowan, B. dan Lee, G.V. (1982). The instructional management roel of principal. *Educational Administration Quarterly*, 18 (3), hlm 35-64 .
- Brookover, W.et.al (1982). *Creating Effective School*. Holmes Beaches,Florida: Learning Peblucation Inc
- Burr,J.et. al. (1963). *Elementry School Administration*. Boston: Allyn and Bacon.
- Campbell,R.F. dan Corbally, J.E.,(1983). *Introduction to Educational Administration*. (Edisi ke 6), Massachussets : Allyn dan Bacon.
- Cawelti, G. (1987). Why instructional leaders are so scarce ?. *Educational Leadership* 41 (1), hlm 3
- Clark, D.I., Lotto, L.S., dan Mc Carthy, M.M. (1980). Factors associated with success in urban elementry school, *Phi Delta Kappa*, 61 (7), hlm. 467-470.
- Croft,J.C. (1986). The principal as supervisor : Some descriptive finding and important questions, *Journal of Educational Adminiatriation* , 6 (2), hlm. 162-172.

- Cuban, L. (1985). *Conflict and Leadership in The Supritendency* : Phi Delta Kappan.
- Dimmock, C. (1993). Instructional leadership in primary and secondary school in Western Australia, *Journal of Educational Administration*, Vol 31 (2) 43-60.
- Duke, D.L. (1982). What can principals do?. Leadership function and instructional Effectiveness, *NASSP Bulletin*, 66 (456), hlm 1-12.
- Duke, D.L. (1987). *School Leadership and Instructional Improvement*. New York: Random House.
- Dwyer, D.C.(1984). The search for instructional leadership: Routines and subtleties in principal's role. *Educational Leadership*, 41 (5), hlm 3-8.
- Dwyer, D.C.(1986). Understanding the principals contribution to instruction, dalam Principal as instructional Leader. *Peabody Journal of Education*, 63 (1), hlm.3-17.
- Edmond, R. (1979). Effective school for the urban poor. *Educational Leadership*, 37(1), hlm. 15-27.
- Fazilah Md.Noor. (1990). *Tingkah laku Pentadbiran dan Kepimpinan Pengetua Sekolah Menengah di Pahang*. Tesis Sarjana Pendidikan, Universiti Malaya, Kuala Lumpur.
- Fullon, M. (1979). Research in curriculum and instructional implementation. *Review of Educational Research*, 47(1), hlm 333-397.
- Glasman, N.S. (1984). Student Achievement and the School Principal Educational, *Evaluation and Policy Analysis*, Vol 6 (3), hlm 282-296.
- Glickman, C.D.(1985). *Supervision In Transition*. Alexandria, VA: ASCD.
- .(1985). *Supervision Of Instruction : A Development Approach*. Boston: Allyn and Bacon.
- Greenfield, W. (1987). *Instructional Leadership: Concept , Issue and Controversies*. Boston: Allyn and Bacon Inc.
- Griffith, D.E.(1959). *Administrative Theory*. New York : Appleton-Century Croft.
- Griffith .(1999). Effective principal. *Educational Administration Quartile*, Vol. 35 (2) hlm.267-292.
- Gurlick, L.L (1977). *Case Studies in School Administration* (Edisi 2), Queensland: University of Queensland Press.

- Guskey .(1986). Staff development and the process of teachers change. *Educational Researcher*, 15 (5), hlm 5-12.
- Hallinger,P., and Murphy,J. (1982). The supritendents role in promoting instructional leadership. *Administrator's Notebook*, Jld 30 (6), hlm. 1-4.
- Hallinger,P. dan Murphy, J.F. (1985). Assessing in instructional management behaviour of principal. *The Elementry School Journal* , 86 (2), hlm. 217-247 .
- Hallinger,P., dan Murphy.J.F. (1987). Principals Instructional Management. *Educational Leadership*, Vol.45 (1), 54-61.
- Hersey,P.dan Blanchard,K.H. (1977). *Management of Organizational Behaviour, Utilizing Human Resources*. N.J: Prentice Hall, Englewood Cliffs.
- Hanafi Kamal .(1982). Pengurusan sekolah; Satu tinjauan. *Suara Pendidik*, 8 (1), hlm 37- 49.
- Hill,P., Wachitech, J. dan William, R. (1980). *The Effects of Federal Education Program On School Program*. Santa Monica: California Rand Corporation.
- Holt, Ririhart and Winston. (1964). *Educational Administration In Secondary School; Task and Challenge*. Stenley W.Williams.
- Howell,B. (1981). Profile of principalship. *Educational Leadership*, 38 (4), hlm. 333-336.
- Hoy, W.K. (1982) . *Educational Administration*. USA: Random House
- Hoy,W.K., dan Miskel, C.G.,(1991). *Educational Administration ; Theory, Research and Practice*. New York : McGraw-Hill Inc.
- Hussein Mahmood.(1991). Kepimpinan pengajaran; kekangan dan implikasi. *Jurnal Guru*, Jilid 3, hlm. 193-208.
- Hussein Mahmood. (1993). *Kepimpinan dan Keberkesanan Sekolah*. Kuala Lumpur: Dewan Bahasa dan Pustaka.
- Ibrahim Mamat .(1993). *Kepemimpinan Sekolah; Teori Untuk Praktis*. Kuala Lumpur: Kumpulan Budiman Sdn. Bhd.
- Jemaah Nazir Sekolah Persekutuan Kementerian Pendidikan Malaysia. (1993). *Buku Panduan Pengurusan Profesional Sekolah Menengah*. Bil.2. Malindo Printers.
- Johnsoan, W.I dan Snyder,K.J. (1986). Instructional Leadership Training Need For School Principal. *Journal of Education Administration*, Vol.24 (2),hlm.237-251.

- Kam, T.L. (1993). *Persepsi Guru-guru Terhadap Peranan Guru Besar Sebagai Pemimpin Pengajaran dan Pembelajaran Dalam Konteks Penyeliaan, Satu Tinjauan*. Tesis Sarjana Pendidikan, Universiti Teknologi Malaysia, Kuala Lumpur.
- Keefe, J.W. (1987). The Critical of instructional leadership. *NASSP Bulletin*. 71 (498). Hlm 49-56.
- Kementerian Pendidikan Malaysia. (1992). *Kajian Tugas-tugas Guru Besar, Penolong Kanan 1, Penolong Kanan Kokurikulum, Penyelia Petang dan Guru-guru Sekolah Rendah*. Bahagian Perancangan dan Penyelidikan Pendidikan: Kuala Lumpur.
- .(1982). *Laporan Jawatankuasa Mengkaji Taraf Pelajaran di Sekolah*. Kuala Lumpur: Dewan Bahasa dan Pustaka.
- .(1998). *Laporan Jawatankuasa Mengkaji Taraf Pelajaran Sekolah*. Kuala Lumpur : Dewan Bahasa dan Pustaka.
- .(1998). *Profil Pengetua/ Guru Besar Berkesan Menurut Model Malaysia*: Mesyuarat Gerakan Pengetua Berkesan.
- Kerlinger, F. (1973). *Foundation of Behaviour Research*. New York : Hort Reinhart And Winter Press.
- Krajewski. (1977). *Secondary Principal Want To Be Instructional Leader*. Phi Delta Kappan, hlm. 53-58
- Krug, S.E. (1992). Instructional Leadership; A constructivist perspective. *Educational Administration Quarterly*, Vol 28 (3), 430-43.
- Lashway, L. (1996). Visionary Leadership. *ERIC Digest*.
- Lee, C.N. (1991). *Kepimpinan Instruksi dan Pencerapan Pencerapan Pengajaran di Sekolah-sekolah Daerah Hulu Langat*, Tesis Sarjana Pendidikan, Serdang: Universiti Pertanian Malaysia.
- Leithwood, K.A. dan Montgomery, D.J. (1982) The role of elementary school in program improvement. *Review of Education Research*, 52 (3). Hlm 309-339
- Leithwood, K.A. dan Montgomery, D.J. (1986). *Improving Principal Effectiveness; The Principal Profile*. Toronto : OISE Press.
- Lunenburg, F.C. (1995). *The Principalship*. Englewood Cliffs, New York: Prentice Hall
- Manasse, L.A. (1984). Principals as leaders of high –performing system. *Educational Leadership*, 41(5), hlm.42-46.

- Angieri, J.N. dan Arm, J.W. (1985) Excellent school : The leadership functions of Principals. *American Education* , 21 (3), hlm.8-10.
- Artin W.J , dan Willower D.J. (1981). The managerial behaviour of high school Principals. *Educational Administration Quarterly*, 17 (2), hlm. 69-30.
- McPherson, R.B.dan Cowson,R.L. (1987). *Sources of Constraint and Opportunities For Desperation in Principalship*. Berkeley, California: McCutchan Publishing
- Mohd. Najib Abdul Ghaffar. (2000). *Penyelidikan Pendidikan*. Skudai: Universiti Teknologi Malaysia.
- Mohd Salleh Rashid.(1998). *Pengetua sebagai pemimpin pengajaran di sekolah Menengah*. Tesis Sarjana . Universiti Utara Malaysia, Sintok.
- Mohd Salleh Lebar. (1999). *Kepimpinan pengajaran dalam isu kepengetuaan : Antara dilema dan kekeliruan*, Seminar Kebangsaan Pembangunan Pendidikan, Universiti Malaya. Kuala Lumpur.
- Morphet, E.L. Johns, R.L. dan Reller, T.L. (1982). *Educational Organization and Administration* . Englewood Cliff, New Jersey : Prentice –Hall, Inc.
- Mortimore, P. (1995). Key Characteristic of Effective School, *Kertas Kerja* yang dibentangkan di Seminar Sekolah Efektif, Institut Aminuddin Baki, 13-14 Julai, 1995.
- Murphy, J.F. dan Hallinger, P. (1985). Effective high school-what are the common characteristics ?. *NASSP Bulletin*, 69 (477), hlm 18-22.
- Murphy , J.F. dan Hallinger P. (1992). The principalship in an era of transformation. *Journal of Educational Administration*, Vol 30 (3), hlm 77-88.
- Musaazi, J.C.S. (1972). *The Theory and Practice of Educational Administration*. McMillan, hlm. 35.
- Nor Azizan bt Hj. Yusuff. (1998). *Persepsi Guru-guru Terhadap Peranan Pengetua Berhubung dengan Pencapaian Akademik Pelajar Sekolah Menengah Di Daerah Petaling*. Tesis Sarjana Pendidikan, Universiti Malaya. Kuala Lumpur.
- Omar Mohd Hashim. (1991). *Pengisian Misi Pendidikan*. Kuala Lumpur : Dewan Bahasa dan Pustaka.
- Pajak, E. (1989). *Identification of Supervisory Proficiencies Project*. Alexandria, VA: ASCD.
- Parks, D.J.(1986 . Creat a vision , build a consensus, be an effective leader, *The Clearing House*, 60 (2), hlm 88-90.

- Rahimah Hj. Ahmad. (1999). *Kepimpinan Sekolah Ke Arah Perubahan Pada Alaf Baru*, Seminar Kebangsaan Pembangunan Pendidikan, Universiti Malaya, Kuala Lumpur
- Ramlan Sulaiman. (1989). *Peranan Unggul Fungsi Guru Besar Sekolah Rendah*. Tesis Sarjana Pendidikan. Universiti Malaya, Kuala Lumpur.
- Robbin, S.P. (1996). *Organizational Behaviour*. New Jersey: Prentice Hall Inc.
- Rossenblum, S. Jastarab, J. Brigham, N. dan Phillips, D. (1980). *The role of the principals in change : The teacher corp example*. Cambridge, MA: ABT Inc.
- Rubiah Sidin. (1988). *Asas Pentadbiran Pendidikan*. Petaling Jaya: Cipta Sdn Bhd.
- Ruttherford, W.L, Hord, S.M, dan Thurber, J.C. (1984). Preparing principals for leadership role in school improvement, *Education and Society*, 17 (1), hlm.29-48.
- Sekaran, Uma .(1992). *Research Method fo Business*. New York : John Willey and Sons Inc.
- Scotte, T.D.(1992). *School Leadership*. USA: Corwin Press.
- Sergiovanni, T.J. (1977). *Handbook for Effective Department Leadership: Concept and practices in today's secondary school*. Boston, MA: Allyn and Bacon.
- (1982). Ten principles of quality leadership. *Educational Leadership*. 39(5), hlm.330-336.
- (1984). Leadership and excellent in schooling. *Educational Leadership*. 41(5), hal.4-13.
- Shahril @ Charil Marzuki. (1998). Profil Sekolah Berkesan di Malaysia Berdasarkan Lima Faktor. *Jurnal Pendidikan*, hlm.97-113 ,Universiti Malaya, Kuala Lumpur.
- .(2000). Ciri-ciri kepimpinan pengetua /guru besar berkesan yang dapat menangani cabaran dan harapan pada abad ke 21. *Kertas Kerja* yang dibentangkan dalam Seminar Pengurusan dan Kepimpinan Pendidikan ke 9 di Institut Aminuddin Baki, Genting Highlands.
- Snyder, K.J. (1983). Instructional leadership of productive school. *Educational Leadership*, Vol. 40(5), hlm. 32-37.
- Stoner, J.A.F. (1989). *Pengurusan* (Edisi terjemahan). Kuala Lumpur : AMIZA.
- Sweeney, J.(1982). Research synthesis on effective school leadership. *Educational Leadership*, 39(5), hlm. 346-352.

- ngku Ismail Jewa. (1978). *Selected Aspect of The Administrative And Organizational Of Secondary School In The State of Penang; A Case Study*. Tesis Ph.D. Universiti Malaya, Kuala Lumpur.
- ben, G.C. dan Hughes, L. W. (1992). *The Principal Creative Leadership for Effective School*. Boston: Allyn and Bacon.
- ndenberghe, R. (1992). The changing role of principal in primary and secondary school in Belgium. *Journal of Educational Administration*, Vol.30(3), hlm 20-34.
- an Mohd Zahid Nordin.(1994). *Wawasan Pendidikan ; Agenda dan Pengisian*. Kuala Lumpur: Cahaya Pantai Publishing.
- ellish, J.B., Mac Quees, A.E., Carriere, R.A., dan Duck, G.A. (1978). School organization and management in successful school. *Sociologi of Education*, Jilid 51, hlm 211-266.
- illis, Q. (1980). The work activity of school principals: An observational study. *The Journal of Educational Administration*, 18 (1), hlm. 27-53.
- aidatul Akmaliah Lope Pihic. (1999). *Pentadbiran Pendidikan*. Shah Alam: Penerbit Fajar Bakti Sdn. Bhd.
- Kementcrian Pendidikan Malaysia. *Surat Pekeliling Ikhtisas*, Bil 3/1967.
-
- _____ . *Surat Pekeliling Ikhtisas* , Bil 3/1987