

Source - Tourism Malaysia Website: www.tourism.gov.my

Developing business strategies in hotel industry

Appendix 1.2

| Visitor Arrivals | | | | | | | |
|------------------------|-----------|-----------|-------------------|-----------|-------------|--------|--|
| | т | OURIST | | : | EXCURSIONIS | T | |
| | 1999 | 1998 | (%) | 1999 | 1998 | (%) | |
| Peninsular Malaysia | 7,483,823 | 5,203,355 | +43.8 | 5,483,252 | 4,856,070 | 12.9 | |
| Sarawak | 264,285 | 195,051 | +35.5 | 469,926 | 466,338 | 0.8 | |
| Sabah | 142,987 | 106,494 | +34.3 | 5,304 | N.A | - | |
| Labuan | 40, 054 | 45,848 | - 12.6 | 21,029 | 12,989 | 61.9 | |
| MALAYSIA | 7,931,149 | 5,550,748 | +42.9 | 5,979,511 | 5,335,397 | 12.1 , | |
| | | | | | | | |

| _ | |
|---|---|
| | × |
| L | |

Tourist:

A temporary visitor staying for at least one night but not more than one year in a country visited and whose main purpose of visit could be classified as leisure, business, VFR or attending conference and meetings, other than the excercise of an activity remunerated from within the country visited.

Excursionist:

A temporary visitor staying less than 24 hours without an overnight stay in a country other than his usual place of residence and whose main purpose of visit is other than the excercise of an activity remunerated from within the country visited.

Visitor:

Any person visiting a country than his own usual place of residence for a period not exceeding one year and for any reason other than following an occupation remunerated from within the country visited.

Average Per Capita Expenditure:

Refers to expenditure per person. This is computed by dividing total tourist expenditure by number of tourists.

For more information, please contact: Tourism Malaysia Research Division Tel: (603) 293 5188 Fax: (603) 293 5884 Email: tourlsm@tourlsm.gov.my

Source - Tourism Malaysia Website: www.tourism.gov.my

MBA Research Project - 2000

Developing business strategies in hotel industry

Appendix 1.3

| | Monthly To | urist Arrivals | |
|-----------|------------|----------------|---------------|
| MONTH | 1999 | 1998 | CHANGE (%) |
| JANUARY | 508,726 | 332,931 | 52.8 |
| FEBRUARY | 472,440 | 149,524 | 216.0 |
| MARCH | 613,852 | 559,422 | 9.7 |
| APRIL | 532,764 | 574,261 | -7.2 |
| MAY | 588,151 | 469,479 | 25.3 |
| JUN | 710,163 | 577,010 | 23.1 |
| JULY | 641,761 | 299,483 | 114.3 |
| AUGUST | 627,300 | 596,239 | 5.2 |
| SEPTEMBER | 699,756 | 477,080 | 46.7 |
| OCTOBER | 865,800 | 459,713 | 88.3 . |
| NOVEMBER | 873,537 | 461,985 | 89.1 |
| DECEMBER | 796,899 | 593,621 | 34.2 |
| | | | |

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Source - Tourism Malaysia Website: <u>www.tourism.gov.my</u>

Developing business strategies in hotel industry

Appendix 1.4

| | Components of Expenditure (Million) | | | | | | | |
|--------------------------|-------------------------------------|--------------|-------|-------|-----------------------|-------|--|--|
| | Τοι | rist Receipt | s | Excu | Excursionist Receipts | | | |
| | 1999 | 1998 | (%) | 1999 | 1998 | (%) | | |
| Accommodation | 3,893.5 | 2,968.8 | 31.1 | - | - | - | | |
| Shopping | 2,723.0 | 1,947.8 | 39.8 | 671.6 | 549.5 | 42.2 | | |
| Food & Beverage | 2,353.4 | 1,484.4 | 58.5 | 175.2 | 87.4 | 100.4 | | |
| Local Transportation | 1,170.5 | 557.7 | 109.9 | 50.9 | 44.5 | 14.4 | | |
| Organised Sightseeing | 677.7 | 283.1 | 139.4 | 9.0 | 3.8 | 140.0 | | |
| Domestic Airfares | 739.3 | 489.1 | 51.2 | - | - | - | | |
| Entertainment | 406.6 | 489.1 | -16.9 | 18.1 | 18.1 | 0.0 | | |
| Miscellaneous | 357.3 | 360.4 | -0.8 | 205.8 | 5 0.5 | 307.4 | | |

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Appendix 1.5

| | | | | HOTEL INDU | STRY | | |
|-------------|-------------|-------------|-------------|--------------------------|------------|------------|---------|
| AVERA | GE OCO | UPAN | CY RATE | | GUEST | | |
| | 1999 (%) | 1998 (%) | % Points | | 1999 | 1998 | % |
| JAN | 40.2 | 42.5 | -2.3 | Domestic | 11,494,231 | 9,924,178 | 15.8 |
| FEB | 48.6 | 50.2 | -1.6 | International | 10,339,913 | 9,891,682 | 4.5 |
| MAR | 50.4 | 51.4 | -1.0 | | GUEST NI | GHT | |
| JAN- MAR | 46.4 | 48.0 | -1.6 | | 1999 | 1998 | % |
| APR | 45.7 | 49.3 | -3.6 | Domestic | 16,166,052 | 14,181,548 | 14.0 |
| MAY | 49.6 | 52.4 | -2.8 | International | 17,410,073 | 16,124,175 | 8.0 |
| JUN | 52.7 | 53.5 | -0.8 | | | 1999 | 1998 |
| APR- JUN | 49.3 | 51.7 | -2.4 | No. Of Establishments | | 1,404 | 1,419 |
| JUL | 52.9 | 50.1 | -2.8 | No. Of Rooms | | 109,413 | 107,791 |
| AUG | 55.7 | 53.2 | 2.5 | | | | |
| SEP | 53.2 | 49.6 | 3.6 | | | | |
| JUL- SEP | 53.9 | 51.0 | 2.9 | | | •, | |
| ост | 55.1 | 45.8 | 9.3 | | | | |
| NOV | 57.8 | 49.1 | 8.7 | | | | |
| DEC | 59.2 | 51.8 | 7.4 | | | | |
| OCT- DEC | 57.4 | 48.9 | 8.5 | | ъ. | | |
| JAN- DEC | 51.7 | 49.9 | 1.8 | | | | |

Tourist:

A temporary visitor staying for at least one night but not more than one year in a country visited and whose main purpose of visit could be classified as leisure, business, VFR or attending conference and meetings, other than the excercise of an activity remunerated from within the country visited.

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A temporary visitor staying less than 24 hours without an overnight stay in a country other than his usual place of residence and whose main purpose of visit is other than the excercise of an activity remunerated from within the country visited.

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Source - Tourism Malaysia Website: <u>www.tourism.gov.my</u>

| Year | Supply of | Change | Supply of | Change | Percentage | |
|-----------------|---|--------|-----------|--------|------------|--|
| | Hotel | | Rooms | | Change | |
| 1981 | 816 | - | 28,432 | - | - | |
| 1982 | 820 | 4 | 28,913 | 481 | 1.7% | |
| 1983 | 824 | 4 | 30,574 | 1,661 | 5.7% | |
| 1984 | 825 | 1 | 32,835 | 2,261 | 7.4% | |
| 1985 | 851 | 26 | 35,720 | 2,885 | 8.8% | |
| 1986 | 862 | 11 | 38,178 | 2,458 | 6.9% | |
| 1987 | 905 | 43 | 39,455 | 1,277 | 3.3% | |
| 1988 | 914 | 9 | 40,760 | 1,305 | 3.3% | |
| 1989 | 958 | 44 | 43,149 | 2,389 | 5.9% | |
| 1990 | 989 | 31 | 45,032 | 1,883 | 4.4% | |
| 1991 | 1,049 | 60 | 49,874 | 4,842 | 10.8% | |
| 1992 | 1,085 | 36 | 55,866 | 5,992 | 12.0% | |
| 1993 | 1,090 | 5 | 61,005 | 5,139 | 9.2% | |
| 1994 | 1,128 | 38 | 65,907 | 4,902 | 8.0% | |
| 1995 | 1,220 | 92 | 76,373 | 10,466 | 15.9% | |
| 1996 | 1,289 | 69 | 85,514 | 9,141 | 12.0% | |
| 1997 | 1,365 | 76 | 98,440 | 12,926 | 15.1% | |
| 1998 | 1,419 | 54 | 107,791 | 9,351 | 9.5% | |
| * Source: http: | //tourism.gov.m | V | | | | |
| | | | | | | |
| March 2000 | 1,578 | 159 | 117,236 | 9,445 | 8.8% | |
| ** Source: Nat | ** Source: National Property Information Centre (Napic) | | | | | |

Supply Of Hotels and Rooms in Malaysia : 1981-1999

Developing pusiness strategies in notel industry

Klang Valley Hotels Performance - Past and Present Statistics of selected deluxe hotels, 1996-1999

| | | | 1996 | | 1997 | | 1998 | | 1999 | |
|-------------------|------------|-----------|------------|-----|--------|-----|--------|-----|--------|-----|
| Hotels | Star Class | No. Rooms | Осс. % | ATR | Occ. % | ATR | Occ. % | ATR | Occ. % | ATR |
| | | | | RM | | RM | | RM | | RM |
| Concorde | 4 | 610 | 76% | 161 | 69% | 155 | 58% | 137 | 59% | 116 |
| KL Hilton | 5 | 581 | 79% | 227 | 69% | 213 | 56% | 175 | 56% | 142 |
| Park Royal | 4 | 330 | 91% | 189 | 83% | 183 | 69% | 156 | 72% | 125 |
| Pan Pacific | 4 | 539 | 75% | 202 | 71% | 206 | 59% | 176 | 66% | 129 |
| Regent | 5 | 469 | 75% | 298 | 68% | 288 | 60% | 233 | 58% | 200 |
| Equatorial | -+ | 300 | 76% | 174 | 69% | 168 | 61% | 149 | 53% | 129 |
| Shangri-La | 5 | 721 | 74% | 272 | 64% | 279 | 56% | 255 | 57% | 206 |
| Istana | 5 | 516 | 69%0 | 239 | 64% | 223 | 55% | 173 | 50% | 138 |
| Nikko | 5 | 470 | 45% | 217 | 61% | 203 | 56% | 185 | 52% | 166 |
| Renaissance | 5 | 400 | 67% | 246 | 67% | 267 | 54% | 234 | 48% | 200 |
| New World | -+ | 521 | 60%0 | 155 | 66% | 164 | 63% | 137 | 57% | 124 |
| Marriott | 5 | 518 | n/a | n/a | 29% | 257 | 51% | 214 | 60% | 165 |
| Crown Princess | 4 | 533 | 60% | 137 | 52% | 144 | 35% | 126 | | |
| Legend | 4 | 590 | n/a | n/a | 71% | 179 | 50% | 163 | 55% | 120 |
| Hyatt Saujana | S. | 386 | 82% | 236 | 77% | 255 | 55% | 252 | 46% | 233 |
| Federal | 4 | 450 | 87% | 142 | 73% | 137 | 50% | 120 | 53% | 104 |
| Ming Court Vista | 4 | 379 | 59% | 133 | 58% | 119 | 42% | 110 | 47% | 97 |
| Mandarin Oriental | 5 | 642 | n/a | n/a | n/a | n/a | n/a | n/a | 70% | 250 |
| | | 0 055 | 1005 | 100 | 1627 | 000 | | Ì | | |
| | • | CCK.8 | 0/27/ | 707 | 02%0 | 202 | 55% | 176 | 56% | 156 |
| | | | | - | | | | | | |

Appendix 3

<u>Survey: Challenges in Klang Valley hotel industry</u> <u>- The business strategy toward changes</u>

The survey is aimed to:

- analyse how the hotel operators respond towards this competitive environment, and
- identify the best practice and business strategy adapted during this challenging time

Prepared by Choong Nyuk Fee, CGA 98030 Supervisor: Abdul Latif bin Hj. Salleh, PhD University of Malaya MBA Program - 1999/2000 Faculty of Business and Accountancy Survey - Hotel industry in Klang Valley

Survey on -

THE CHALLENGES FACING BY HOTEL INDUSTRY IN KLANG VALLEY

Part I: Background Information

| Na | me of Hotel: | | |
|-----|--|----------|------------------------------------|
| Co | ntact Person: | | |
| Po | sition: | | Telephone: |
| Ad | dress: | | Fax: |
| | | | E-mail: |
| Ye | ars of Commencement of Oper | rations | : |
| Ple | ease indicate the industry classi | ficatio | n of your hotel and its type: |
| Ca | tegory <u>Tyr</u> | be | |
| | Five Star | City | □ Resort |
| | Four Star | | · |
| | Three Star | | |
| Wł | nat is the ownership structure o | of your | hotel? |
| | 100% Local | | 100% Foreign |
| | Joint Venture (>51% Local control) | | Joint Venture (>51% Foreign contro |
| Nu | mber of rooms that your hotel | operat | es: |
| Nu | mber of employees in your ho | tel : | |
| Ple | ease indicate the appropriate cla | assifica | ation of your hotel chain: |
| | International chain operat | or | |
| | Regional chain operator | | |
| | Local chain operator Independent operator | | |

| · · · | titors? |
|--|--------------------------------------|
| (1) | |
| (2) | |
| (3) | |
| What do you perceive as your hotel's c | competitive advantages? |
| (Please rank in order of importance) | |
| □ Service | Pricing |
| Geographical/Location | □ Facilities |
| □ Sales and marketing | Cost Control |
| Skilled/experienced personnel | Other |
| | ou think the hotel should take to re |
| In the long run, which directions do yo competitive and attractive? | ou think the hotel should take to re |
| | |
| competitive and attractive? | |
| competitive and attractive? | established corporate vision? |

Part II: Impact of Economic Crisis

 Since the economic crisis started in mid 1997, which of the following affected your company operation as described: (Please tick relevant box indicating its impact)

| Sa | les | Most Unfavoura | Most Favourably | | |
|----|------------------------|----------------|-----------------|--|----------|
| - | Room Sales | | | | |
| - | Restaurant and Bars | | | | |
| - | Other income | | | | |
| M | arkets/Demand | Decrease | | | Increase |
| - | Local market | | | | |
| - | Overseas Market | | | | |
| O | perational Performance | Decline | | | Improved |
| - | Competitiveness | | | | □. |
| - | Guest Satisfaction | | | | |
| - | Profitability | | | | |
| H | ıman Resource | Decrease | | | Increase |
| - | Staff turnover | | | | |
| - | Training expenses | | | | |
| - | Productivity | | | | |
| Fi | nance | Decrease | | | Increase |
| - | Cost of Funding | | | | |
| - | Liquidity | | | | |

Part III: Impact of Current Supply Market

| 1. | What a | re your hote | el's averag | e occup | ancies | in the p | ast and | present | ? | |
|----|-----------|---------------|----------------|------------|---------|------------|------------|-----------|---------------|------|
| | Year 19 | 97 | | _% | | | | | | |
| | Year 19 | 98 | | _% | | | | | | |
| | Year 19 |)99 | | % | | | | | | |
| | Year 20 | | | _% (for | ecast) | | | | | |
| 2. | Do you | agree that | presently | there is | excess | ive sup | ply of h | otel roor | ns in Klang | |
| | Valley? | ? | | Yes. | | No | | | | |
| 3. | Please | indicate hov | w signific | ant have | this n | narket s | cenario | severely | affected to y | your |
| | hotel b | usiness? | | | | | | | | |
| | Least s | ignificant | | | | | | Most si | gnificant | |
| | | | | | | | | | | |
| 4. | | marketing | | | erceiv | e as mo | re effect | ive? | | |
| | (Please r | ank according | g to its signi | ficance) | | | | | | |
| | | vertisement | overseas | | Π | our age | ents | | | |
| | 🗌 Loo | cal advertis | ement | | | Guest re | commer | dation | | |
| | 🗌 Dir | ect marketi | ng | | | ales tea | ım | | | |
| | 🗌 Oth | ner | | | | | | | | |
| 5. | Guest p | profile of ye | our hotel (| Please rai | nk acco | rding to i | ts contrib | ution) | | |
| | | Business a | nd individ | lual trav | ellers | | | | | |
| | | Tour group | os | | | | | | | |
| | | Conventio | n and inco | entive gr | oups | | | | | |
| | | Family gro | oups | | | | | | | |
| | | Others | | | | | | | Dece 5 - 610 | |

| 6. | What are the effective marketing techniques adopted by your hotel? (Please rank according to its significance) |
|----|---|
| | □ Aggressive local advertising □ Tour agency marketing |
| | □ Aggressive overseas advertising □ Discount packages |
| | □ Promotion of hotel facilities □ Value added packages |
| | □ Other |
| 7. | Do you think that the Government should have more concentrated efforts to |
| | improve the tourism industry? \Box Yes. \Box No |

- 8. If "Yes" for question 7, please rank the following activities of which you think that they are effective action:
 - □ Promote Malaysia as preferred destination for quality holiday
 - □ Promote Malaysia as choice of value-for-money holiday destination
 - Promote Malaysia as preferred choice for meetings, incentive, conventions and exhibitions
 - □ Tax incentives such as double tax deduction, reinvestment allowances etc.

•

Part IV: Managing the Change

| 1. | What do you perceive as the changing demands of hotel guests? | | | | | | |
|----|---|-------|---|--|--|--|--|
| | (Please tick the relevant boxes) | | | | | | |
| | Service quality | | Range of service | | | | |
| | Price sensitivity | | Convenience | | | | |
| | □ Telecommunication service | | Other | | | | |
| 2. | Has there been a change in your hote | el bi | usiness plan during this period? | | | | |
| | 🗆 Yes 🗆 No | | | | | | |
| 3. | Which elements of the business plan (Please tick the relevant boxes) | ha | ve been changed? | | | | |
| | Long term goals | | Product range | | | | |
| | Product differentiation | | Target markets | | | | |
| | □ Source of funding | | Capital structure | | | | |
| | □ Material sourcing | | Re-negotiate with suppliers | | | | |
| | Employment policy | | Training and development | | | | |
| 4. | In term of management, please indic in view of the economic crisis? (Please rank according to its significance) | cate | the areas that have been revised the most | | | | |
| | Marketing Management | | Operation Management | | | | |
| | Human Resource Management | |] Financial Management | | | | |
| | Cost Management | | Others, please specify | | | | |

Marketing Management - Please indicate which of the following strategies have 5. been adopted? Decrease/ Increase/ Improved Decline Product Product Range -Product leadership -New product development -Pricing Value for money -Exclusive and high price -Promotions Sales Promotions -Direct Marketing -Advertising -Distribution Direct/Sales personnel -Agents/Middlemen -

6. Human Resource Management - Please indicate which of the critical issues that your hotel are facing?

| | Decrease/ | Increase/ | | |
|--------------------------|-----------|-----------|--|----------|
| | Decline | | | Improved |
| New Employment | | | | |
| Training and Development | | | | |
| Staff Turnover | | | | |
| Employee Morale | | | | |
| Salary and Wages | | | | |
| Working Hours | | | | |
| Mobilisation of Employee | | | | |

7. What are the measures that have been undertaken during this period?

- □ Training and retraining of staff
- □ Multi-skilling
- □ Productivity-linked wages
- Flexi-hours scheme
- □ Freeze employment

8. Cost Management - Please indicate which of the following measures have been undertaken during this period?

| Material Cost | Minor | | Significant |
|---------------------------------|-------|------|-------------|
| - Increase local content | | | |
| - Seek alternative materials | | | |
| | | | |
| Labour Cost | | | |
| - Reducing overtime | | | |
| - Pay cut | | | |
| - Retrenchment | | | |
| - Defer wages increase | | | |
| | | | |
| Overhead | | | |
| - Reduction of material wastage | | | |
| - Reduce utilities | | | |
| - Cut down in advertisements | | | |
| | | | |
| Operation | | | |
| - Review/redesign processes | | | |
| - Consolidation of activities | | | |
| - Cease unprofitable operation | | | |
| | | | |
| - Others, please specify | | | |
| | | | |

□ Retrenchment

□ Pay Cut

□ Voluntary Separation Scheme

9. Operation Management - Please indicate which of the following changes have been made?

| Inst | Insignificant | | | | | |
|-------------------------------------|---------------|-----|--|--|--|--|
| Reengineering of processes | | | | | | |
| R&D and Innovation | | | | | | |
| Investing in Information Technology | | | | | | |
| Utilisation of Capacity | | | | | | |
| | <u> </u> | · . | | | | |

Survey - Hotel industry in Klang Valley

Part V: Opportunities and Threats

| 1. | What do you perceive as threats to the hotel industry? | | | | | | |
|----|--|-------------|--|--|--|--|--|
| | Insign | Significant | | | | | |
| | Competition from similar category hotels | | | | | | |
| | Competition from other categories of hotels | | | | | | |
| | Competition from service apartments | | | | | | |
| | Government policies and legislation | | | | | | |
| | Technology advancement | | | | | | |
| | - (e.g., increasing popular of video conferenc | ing) | | | | | |
| | Currency exchange rates | | | | | | |
| | Booming in tourism industry | | | | | | |
| | in neighbouring countries | | | | | | |
| | Shortage of skilled personnel | | | | | | |
| | Other - please specify | | | | | | |
| | | | | | | | |

2. What opportunities do hotels have locally and internationally?

| | Minor | | Con | siderable |
|---------------------------------------|-------|--|-----|-----------|
| New target markets | | | | |
| New products and services | | | | |
| Hotel management services to overseas | | | | |
| Joint ventures with other businesses | | | | |
| Joint ventures with other competitors | | | | |
| Diversification | | | | |
| Other - please specify | | | | |
| | | | | |

3. What are your perceived changing needs of customers that affect the hotel industry's profitability and structure?

| | Insignificant | | | Significan | | |
|----------------------------------|---------------|--|--|------------|--|--|
| Type of accommodation demanded | | | | | | |
| Quality of services demanded | | | | | | |
| Demand on value added benefits | | | | | | |
| Price sensitivity | | | | | | |
| Facilities and range of services | | | | | | |
| Other - please specify | | | | | | |
| | | | | | | |

What do you think about the outlook for the following hotel in the near future? 4. Very Good Category Not so good 5 Star Hotel 4 Star Hotel 3 Star Hotel

| Budget hotel | | | | |
|-----------------|--------|------|------|--|
| | | | | |
| Please state re | asons: | | | |
| Category | | | | |
| 5 Star Hotel | : | | | |
| 4 Star Hotel | : | | | |
| 3 Star Hotel | : | | | |
| Budget hotel | : | | | |