

APPENDIX J

CONFIDENTIAL

VOLUNTEER CONSENT FORM

Title of Study:

A Systemic Functional Multimodal Analysis of Business Brochures

Investigator:

Fauziah Taib

Department of English Language

Faculty of Languages and Linguistics

University of Malaya

Kuala Lumpur

To be completed by the volunteer/s:

1. Have you had the opportunity to ask questions and discuss this study.....yes/no*
2. Have you received satisfactory answers to your questionsyes/no*
3. Have you received enough information about this studyyes/no*
4. Do you understand that you are free to withdraw from this study?
 - at any time
 - without giving a reason for withdrawingyes/no*
5. Do you agree to take part in this study.....yes/no*

Signed Date

Name (in block letters)

*Delete as necessary

Date: Fri, 18 Aug 2006 10:28:38 +0800
From: Juliany <juliany@ipa.com.my>
Reply-To: Juliany <juliany@ipa.com.my>
Subject: RE: Training Brochures
To: fauziaht@um.edu.my

Dear Ms Fauziah,

Please be informed that the management of IPA Training Sdn. Bhd. has given the consent to use our brochures as data for your research. We hope our contribution will help you achieve the aim of your research.

Thank you.

Best regards,
Juliany

Date: Wed, 16 Aug 2006 12:41:04 +0800
From: Juliany <juliany@ipa.com.my>
Reply-To: Juliany <juliany@ipa.com.my>
Subject: RE: Training Brochures
To: fauziaht@um.edu.my

Dear Ms Fauziah,

Please be informed that I need to forward your details to my management to seek for their approval. I will come back to you as soon as possible for any outcome.

Thank you.

Best regards,
Juliany

-----Original Message-----

From: fauziaht@um.edu.my [mailto:fauziaht@um.edu.my]
Sent: Wednesday, August 16, 2006 12:35 PM
To: juliany@ipa.com.my
Subject: Training Brochures

Dear Ms Juliany

I am a lecturer with the English Department, University Malaya and is presently undertaking research on the design of brochures pertaining to human resource training and development.

Being one of the biggest training providers, I would very much like to include brochures produced by IPA Training Sdn Bhd as data for the research.

The information obtained would provide critical and crucial input to the human resource community.

As the brochures are copyright materials, I would like to seek permission to use them in the research.

Your cooperation is immensely appreciated. Please contact me if further clarification is required.

Thank you.

Fauziah Taib
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University Malaya
Kuala Lumpur

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