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LIST OF ABBREVIATIONS

GDP	- Gross Domestic Production
COSH	- Conference On Occupational, Safety And Health.
CIDB	- Construction Industry Development Board.
OSHA	- Occupational Safety And Health Act.
DOSH	- Department Of Occupational, Safety And Health.
CUT	- Common Utility Trench.
KLSE	- Kuala Lumpur Stock Exchange.
PPC	- Pembinaan Punca Cergas
PKK	- Perkhidmatan Kontraktor Kerja
HQ	- Head Quarters.
PMT	- Project Management Team.
TNB	- Tenaga Nasional Berhad.
JBA	- Jabatan Bekalan Air.
OSH	- Occupational Safety And Health.
FMA	- Factories and Machinery Act.
DBKL	- Dewan Bandaraya Kuala Lumpur
OT	- Overtime.
PPE	- Personal Protective Equipment
PJ	- Putra Jaya
ESP	- English For Specific/Special Purposes.
EOP	- English For The Occupational Purposes.
ESL	- English As A Second Language.
UMESPP	- University of Malaya's English Special Purposes Project.

- UMSEP - University Malaya's Spoken English Project.
- MoU - Memorandum Of Understanding.
- UM - University of Malaya.
- TSA - Target Situation Analysis.
- IT - Information Technology.
- UKM - University Kebangsaan Malaysia.

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6. Communicative Activities Between Safety Manager – Labourers/Security.

GLOSSARY

Temporary structures/stages	- Structures erected temporarily to withstand permanent ones.
Scaffolding	- Standard steel –frames erected on site.
Dump trucks	- Ten wheeler lorries, mainly used to carry earth.
Slab	- Concrete placed in a horizontal formation.
Signages	- Signboards, stickers and posters.
Toolbox meeting	- Brief meeting in the morning to discuss daily work and tools to be used.
Road furniture	- Items used to safeguard road users' safety like shuttle barrier and beacon.
Delineators	- Illumineuos lining to demarcate 'danger area'.
Guard rails	- Timber or steel erected to prevent falling.
Scupper drain	- Small drains along sidewalls which contain water.
Casting	- Concrete powder.
Concrete	- A mixture of sand, cement and aggregate.
Elevation	- Area above ground level.
Craftsmen	- Operators of crane, excavators and machinery.
Consultant	- Deciding authority of engineering work.
Suppliers	- Persons involved in supplying materials to the job site.
Barricade	- Plastic/timber used to 'cordon off' an area.
Cross bracing	- Two pieces of steel erected in 'X' manner.
Manhole	- Construction area 'access' for one man through an opening.
Confined space	- Area covered on all sides – limitation to entry and exit.
Safety crew	- Persons involved in safety work at job site.
Man hours	- Hours worked by the entire work force to complete the project.