

Appendix A1 : Proficiency Skills in English

1.	Name of Course/Module	PROFICIENCY SKILLS IN ENGLISH			
2.	Course Code	LMBLM 3201			
3.	Name(s) of academic staff: Pauline Mackenzie - B.Ed. TESL Hons. (UNISEL), M.A. ESL (UM) – Completing Research				
4.	Rationale for the inclusion of the course/ module in the programme: Important for providing students with the proficiency skills in English language required in coping with their major programme.				
5.	Semester and Year offered	Semester 1/ Year 1			
6.	Total student Learning Time (SLT)	Face to Face			Total Guided and Independent Learning
	L = Lecture T = Tutorial P = Practical O= Others	L 42	T -	P -	O 38
7.	Credit Value : 2				
8.	Prerequisite: None				
9.	Learning Outcomes: Upon the completion of the course, students should be able to:- <ol style="list-style-type: none"> 1. Identify the main ideas from a reading text. 2. Identify main ideas by listening to talks, lecturers and discussion 3. Illustrate the main ideas in the form of diagrams. 4. Write organised expository text with some degree of grammatical accuracy. 5. Communicate by participating in group discussions and conducting oral presentation. 				
10.	Transferable Skills: Listening, speaking, reading, writing. Practice and related activities.				

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11.	<p>Teaching-Learning and Assessment Strategy:</p> <ol style="list-style-type: none"> 1. Lecture 2. Discussion 3. Question & Answer 4. Presentation 5. Consultation 6. Practice 7. Test and Exam 																																												
12.	<p>Synopsis:</p> <p>This course is designed to integrate Reading, Writing, Speaking, Listening and Study Skills using especially Science and technology based materials. Students will be given practice in English Grammar, Reading, Extracting information and Making notes from reading text. They will also be given the opportunity to listen and take notes from tape . recorded texts, participating in discussions and presenting factual information orally and in writing.</p>																																												
13.	<p>Mode of Delivery:</p> <ol style="list-style-type: none"> 1. Lecture 2. Discussion 3. Presentation 4. Consultation 																																												
14.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" data-bbox="256 1020 881 1052">Assessment Methods and Types:</td> <td></td> <td></td> </tr> <tr> <td data-bbox="256 1087 443 1119">Course work</td> <td data-bbox="881 1087 959 1119">60%</td> <td></td> <td></td> </tr> <tr> <td data-bbox="256 1125 496 1157">• Reading Test</td> <td></td> <td></td> <td data-bbox="1122 1125 1183 1157">10%</td> </tr> <tr> <td data-bbox="256 1163 469 1194">• Writing test</td> <td></td> <td></td> <td data-bbox="1122 1163 1183 1194">10%</td> </tr> <tr> <td data-bbox="256 1201 496 1232">• Listening test</td> <td></td> <td></td> <td data-bbox="1122 1201 1183 1232">15%</td> </tr> <tr> <td data-bbox="256 1239 483 1270">• Project work</td> <td></td> <td></td> <td data-bbox="1122 1239 1183 1270">15%</td> </tr> <tr> <td data-bbox="256 1276 545 1308">• Oral presentation</td> <td></td> <td></td> <td data-bbox="1122 1276 1183 1308">10%</td> </tr> <tr> <td data-bbox="256 1335 415 1367">Final exam</td> <td data-bbox="881 1335 959 1367">40%</td> <td></td> <td></td> </tr> <tr> <td data-bbox="256 1373 643 1404">• Reading Comprehension</td> <td></td> <td></td> <td data-bbox="1122 1373 1183 1404">20%</td> </tr> <tr> <td data-bbox="256 1411 410 1442">• Writing</td> <td></td> <td></td> <td data-bbox="1122 1411 1183 1442">15%</td> </tr> <tr> <td data-bbox="256 1449 410 1480">• Theory</td> <td></td> <td></td> <td data-bbox="1122 1449 1183 1480">5%</td> </tr> </table>	Assessment Methods and Types:				Course work	60%			• Reading Test			10%	• Writing test			10%	• Listening test			15%	• Project work			15%	• Oral presentation			10%	Final exam	40%			• Reading Comprehension			20%	• Writing			15%	• Theory			5%
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15.	<p>Mapping of the course/ Module to the Programme Aims: -NOT APPLICABLE</p>																																												
16.	<p>Mapping of the course/ Module to the Programme Learning Outcomes: -NOT APPLICABLE</p>																																												

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17.	Content Outline of the Course/ Module and the SLT per topic :						
Course Topic		Total Student Learning Time (SLT)					
		Lecture	Self-study	Library Search	Assessment	Assignment	Total Hours
	<p>17.1 Introduction</p> <ul style="list-style-type: none"> • Introduction to the module and briefing of Module Implementation Programme. • Ice breaking activities <p>17.2 Reading skills</p> <ul style="list-style-type: none"> • identify main ideas • guessing meaning of unfamiliar words • making notes • reading practice <p>17.3 Writing skills</p> <ul style="list-style-type: none"> • Focusing on paragraphs organization • flow of content • content development • coherent • cohesion • vocabulary • choice of words • sentence structure • grammar • spelling • punctuation 	3	0	0	0	0	3
		9	2	2	1	2	15
		12	1	2	4	2	21
		9	0	1	3	2	15

	<p>17.4 Listening skills</p> <ul style="list-style-type: none"> • Listening to understand and get specific information • taking notes from listening to a tape recorder, lecture, talk or discussion <p>17.5 Speaking skills</p> <ul style="list-style-type: none"> • understanding group discussion to solve problem • share information • generate ideas • getting someone to explain responding to questions <p>17.6 Oral Presentation</p>	6	1	1	1	0	9
	Total Hours	42	6	11	14	7	80
18.	<p>Main References:</p> <ol style="list-style-type: none"> 1. Gox k, Hill.D (2007).<i>English for academic Purposes</i>, Malaysia, Longman Pearson Education. 2. Langan, J. (2006) <i>College Writing Skills and reading (7th ED)</i>. Singapore, McGraw – Hill Companies, Inc: 3. Soon Kim Suwe, Johnny Chin (2007) <i>Progressive English Book2</i>, Malaysia McGraw – Hill Companies, Inc: <p>Additional References:</p> <ol style="list-style-type: none"> 1. O’ Connel, S (2006) <i>First Impression, Focus on IELTS</i>. England, Pearson Longman. 2. K.C.Lee, Happy Goh (2007) <i>Effective College Writing. A process Genre Approach</i>. Singapore, McGraw – Hill Companies, Inc: 						

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	3. Oshima, A. & Houge, A (2006) <i>Writing Academic English (4th ED)</i> . New York, Pearson Education, Inc:
19.	Other Additional Information: